



HOMEOWNER PAYMENT OPTIONS INFORMATION



To make life just a little easier for you,
Surfside Realty Company has four (4) ways
to choose from to make your payments!

AUTODRAFT

This is offered as a quick and convenient way to pay your monthly assessments. **The bank will automatically withdraw the designated monthly assessment fee on or around the 5th of each month.** If you wish to sign up for this **FREE** service, please fill out the attached Authorization Agreement and email it with and a copy of a voided check to Pam@SurfsideRealty.com.

DEBIT/CREDIT CARD PAYMENTS

Surfside Realty Company has a contract with RentPayment - a company that accepts credit card payments for monthly/quarterly dues, special assessments and all other miscellaneous charges for Surfside Realty - there is a 2.9% charge by RentPayment. To pay by credit card, you can go to our web page: www.surfsiderealty.com/association-management, hover over **Association Management** (top of page), click on **Owner Payments**; this will take you to the **Dues Payment** website, or you can call them at 866-289-5977.

ONLINE BANKING (Bank Generated Checks)

If you choose your bank's online generated systems to pay the association assessments, please make sure your full account number is on the check.

PERSONAL CHECK

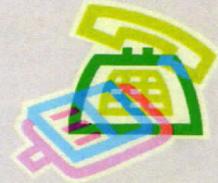
If you choose to pay via a personal check, please make sure your full account number is on the check. **All checks must be accompanied by a coupon for the bank to credit your account.**

Send your check and coupon in the enclosed envelope. If you lose your envelope, please send the items to the following address:

Surfside Realty Co., Inc c/o CNB
PO Box 14689
Surfside Beach, SC 29587-4689

To avoid late fees because of delays, please include your account number on all checks (even if a coupon is included).

*Homeowner Directory
Information
Needed!*



**Please help keep your
association directory
current.**

Be sure to include
a valid email address
as majority of the
communication regarding
the HOA is sent via
email.

**Changes Needed?
Update the
Homeowner Info Card
and email it**

pam@surfsiderealty.com

or

julie@surfsiderealty.com

or fax to

843-238-5036!

**WE WILL
ONLY SEND
HOA-RELATED
EMAILS!**



AUTODRAFT AUTHORIZATION FORM

Fill out this form and include a voided check.
You may mail, email or fax both items:

Mail to: Surfside Realty Company
c/o Pam Furlong
213 S. Ocean Blvd.,
Surfside Beach, SC 29575

Email to: Pam@SurfsideRealty.com

Fax to: 843-238-5036

AUTHORIZATION AGREEMENT FOR PRE-ARRANGED PAYMENTS (DEBITS) SURFSIDE REALTY COMPANY, INC.

HOMEOWNERS ASSOCIATION NAME: _____ UNIT#: _____
I (we) hereby authorize SURFSIDE REALTY COMPANY, INC., hereinafter called COMPANY, to initiate debit entries to my (our) Checking Savings
account indicated below and the BANK, to debit the same to such account.

BANK: _____

CITY: _____

PX TRANSIT/ABA NO: _____ ACCOUNT NO: _____

This authority is to remain in full force and effect until BANK has received written notification from me (or either of us) of its termination in such time and in such manner to afford the BANK a reasonable opportunity to act on it. A customer has the right to stop payment of a debit entry by notification to BANK prior to charging account. If an erroneous debit entry is initiated by COMPANY to a customer's account, customer shall have the right to have the amount of such entry credited to such account by BANK, if within fifteen calendar days following the date on which BANK sent to customer a statement of account or a written notice pertaining to such entry or 60 days after posting which ever occurs first, the customer shall have sent to BANK a written notice identifying such entry, stating that such entry was in error and requesting BANK to credit the amount thereof to such amount.

NAME(S): _____ MONTH DRAFT TO BEGIN: _____

DATE: _____ SIGNED: _____ SIGNED: _____

FILL OUT THE AUTHORIZATION CARD, ATTACH A VOIDED CHECK AND MAIL TO SURFSIDE REALTY COMPANY, INC.